



# PRAIRIE LAND REGIONAL DIVISION #25 STUDENT REGISTRATION FORM Page # 1

**\*\* for 2017 / 2018**

The information collected on this registration form is required in order to allow the Board, through its administrator to make such decisions as are necessary in order for it to fulfill its obligation to provide a safe and secure environment, to protect the student's rights and to determine eligibility for particular programs and the funding available both under the School Act and it's regulations and through the Charter of Rights and Freedoms. This information will be made available to employees of the Prairie Land Regional Division, its authorized agents (including but not limited to Alberta Health Services for the purposes of student health reporting), and the Board of Trustees, within the scope of their roles and responsibilities and to individuals working with the children or students in schools and to Alberta Education on a need to know basis. The information requested on this form is being collected pursuant to the School Act, Section 23, A.R. 225/2006, and the FOIP Act, Section 33(c), Section 39(1)(b)(c), Section 39(4), Section 40(1)(c)(i), and Section 41. Questions regarding the collection of this information should be directed to the PLRD FOIP Coordinator at (403) 854-4481. Parents are responsible to ensure the accuracy of this information and to report any changes to the school office. Information acquired is kept secure and access is restricted.

Alberta Education Student ID#: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Registration: \_\_\_\_\_

School: \_\_\_\_\_ Homeroom: \_\_\_\_\_ mm/dd/yyyy

### STUDENT INFORMATION

Student Legal Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
(exactly as on Birth Certificate)

Known as (if different from above): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence - Street Address: \_\_\_\_\_ mm/dd/yyyy

Mailing Address: PO Box \_\_\_\_\_ Site: \_\_\_\_\_ R.R. # \_\_\_\_\_

Permanent Address (if different from above): \_\_\_\_\_

Home Telephone No.: \_\_\_\_\_ Student Cell Phone #: \_\_\_\_\_

Land Description (quarter, section, township, range, W4): \_\_\_\_\_

Rural Addressing (blue sign): \_\_\_\_\_ Bus Driver: \_\_\_\_\_

Health of Student - Please list any health condition which may affect the student at school (e.g. asthma, epilepsy, diabetes, allergies, etc)

Alberta Health Care No.: \_\_\_\_\_ Doctor's Name: \_\_\_\_\_  
(Information Optional)

Please identify the individual with whom the student lives: \_\_\_\_\_

Is this individual the legal guardian? \_\_\_\_\_ Yes \_\_\_\_\_ No

Where a person claims to be a parent or guardian, or claims the existence of any limitation on the authority of a parent or guardian, the onus is on the person to provide proof of the claim. Please ensure that the division has copies of all current orders or agreements addressing guardianship rights, responsibilities and entitlements or otherwise affecting the custody of or access to your child.

**Legal Guardian1 Last Name:** \_\_\_\_\_ **Legal Guardian First Name:** \_\_\_\_\_

Relationship to the Student: \_\_\_\_\_

Daytime Number: \_\_\_\_\_ Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(if different than the student's) Email Address: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

**Legal Guardian2 Last Name:** \_\_\_\_\_ **Legal Guardian First Name:** \_\_\_\_\_

Relationship to the Student: \_\_\_\_\_

Daytime Number: \_\_\_\_\_ Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(if different than the student's) Email Address: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

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Siblings: (include pre-schoolers) (Information Optional)

Names & Birthdates

Previous School:

**EMERGENCY CONTACTS (contacts other than parents used in emergencies only in the event that the student's legal guardian is not available. Please ensure this/these individual(s) have consented to being contacted in an emergency).**

**Emergency Contact Name #1:**

Relationship to the Student:

Daytime Number:

Home Number:

Cell Number:

**Emergency Contact Name #2:**

Relationship to the Student:

Daytime Number:

Home Number:

Cell Number:

All parents/guardians of students living in a rural setting are required to complete the Billet Information below, indicating an appropriate billet for their child(ren) in the event that buses cannot return students home at the end of the school day (due to a storm or other emergency situation).

**Billet Information (to be completed for students not living in town):**

Billet Name(s):

Relationship to student:

Address in town:

Town:

Daytime Number:

Home Number:

Cell #:

**SPECIAL EDUCATION:** Is this student aligned with an AB Education Special Ed Learning Code? Yes \_\_\_ NO \_\_\_

**OTHER INFORMATION**

Name of Last School Attended:

Address of Last School Attended:

**CITIZENSHIP**

Is the Student a Canadian Citizen?

Yes

No

This student is a:

If no, please "X" one of the following:

Permanent Resident / Landed Immigrant

Student Authorization - Study Permit - Visa #

Expiry Date:

Child of a Canadian Citizen

Child of a legally appointed guardian lawfully admitted to Canada for permanent or temporary residence.

**Aboriginal Self-Identification**

**If you wish to declare the student is Aboriginal, please select one: (information optional)**

\_\_\_\_\_ First Nation (status)

\_\_\_\_\_ First Nation (non-status)

\_\_\_\_\_ Metis

\_\_\_\_\_ Inuit

For further information, please refer to: [www.education.alberta.ca/system-supports/results-reporting](http://www.education.alberta.ca/system-supports/results-reporting) or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent, Mr. Cam McKeage, at (403) 854-4481.

**Last school year the student was declared as:**

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### MINORITY LANGUAGE EDUCATION RIGHTS

Purpose: To identify those students who have a legal right to receive their education in French.

Description: A student is eligible to receive educational instruction in French if they are a Canadian citizen and one of the following conditions exists:

1. Either parent's first language learned and still understood is French
2. Either parent received their primary school instruction in Canada in French
3. If one or more children in the family have received primary or secondary school instruction in Canada in French.

**Is this student eligible for instruction in all subjects in the French language in accordance with Section 23 of the Canadian Charter of Rights and Freedoms?**

**Are you claiming entitlement to a francophone education under the terms of the School Act?**

Yes No

In Alberta, parents can only exercise this right by enrolling their child in a Francophone (French First Language) program offered by a Francophone Regional authority.

**Note:** This question does not refer to studying French as a Second Language (e.g. French 10, 20, 30)

### CUSTODY

In rare instances, a child may be the subject of a protective court order (e.g. restraint order). In other instances, an order or an agreement made pursuant to legislation affecting guardianship rights, custody or access rights to the student may be issued. If any such orders or agreements exist, a copy will be required to be placed upon the student record to ensure that each party's rights can be properly respected.

Please indicate if any such order or agreements exist: (YES if "True") Yes \_\_\_\_\_ No \_\_\_\_\_

**Note:** If 'yes' please make arrangements to provide a copy to the school and to discuss the situation with school administration.

### INDEPENDENT STUDENT STATUS

The School Act defines an independent student as someone who is 18 years of age or older; or 16 years of age or older and who is living independently or who is a party to an agreement under section 57.2 of the Child, Youth and Family Enhancement Act.

**Are you claiming status as an independent student under the definition of the School Act?**

Yes No

### DECLARATION BY PARENT / LEGAL GUARDIAN, OR INDEPENDENT STUDENT:

I/We declare that the information that I/we have provided on this form is truthful, complete and accurate. I/we have also read and understand the information regarding legal guardianship and have identified all legal guardians for the above-named child. I/we will notify the school of any changes to the information on this form.

Signature

Date

Signature

Date

\*\*\*\*\*  
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### To be completed by School Office

Fees Paid: Yes No Amount: \$

Copy of Birth Certificate on File: Yes No Source Document No:

Consent for Disclosure of Student Name / Photograph / Video: Yes No

Consent for Internet and Email: Yes No

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### LEGAL GUARDIANSHIP

Effective October 2005, amendments to the School Act provide that a parent is the guardian as set out in section 20 of the Family Law Act ("FLA"); Part 5 of the Child Welfare Act; Part 1, Division 5 of the Child, Youth and Family Enhancement Act; or section 23 of the FLA; a temporary or permanent guardianship order under the Child Welfare Act; or an order of the court or an agreement made in accordance with family law legislation.

While a parent is usually the legal guardian of their child, that is not always the case. Guardianship rights can be shared by parents or can be lost. As a student's right to attend any particular school is based upon the residence of the 'parent', and as it is the parent who exercises the various powers, responsibilities and entitlements as a guardian under the School Act, it is important that a school board determine who the legal guardians are for any particular child.

The FLA provides that, subject to any order of a court regarding guardianship of the child, the mother and father of the child are both the guardians of the child where the mother and father:

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were married to each other at the time of the birth of the child;

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were married to each other and the marriage was terminated by a decree of nullity of marriage, or a judgement of divorce granted less than 300 days before the birth of the child;

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married to each other after the birth of the child;

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cohabitated with each other for 12 consecutive months during which time the child was born; or

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were each other's adult interdependent partners at the time of the birth of their child or became each other's adult interdependent partners after the birth of their child

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If the above does not describe your relationship, guardianship is determined based on residence of the child. Section 20(3) of the FLA provides that the mother and the father are both the guardians of the child until such time as the child usually begins to reside with one of the parents, at which time that parent becomes the sole guardian of the child; or if the child lives with both parents, or alternatively, with (section 44), where a child's guardians live separately and in different school jurisdictions, the guardians shall choose one or the other of the school jurisdictions as the school system where the child will attend school.

Despite subsection 20(3) of the FLA, if both parents agree in writing, both parents continue to be the guardians of the child even after the child begins to usually reside with only one of them. A parent with whom the child has usually resided for one year is the guardian of the child, even if the child no longer resides with that parent.

The FLA is the provincial legislation that defines guardianship rights in Alberta. Parental rights may also be described using the terms of custody and access in case where the parties are divorced or have commenced legal proceedings under the Divorce Act. The School Act provides that where a person claims to be a parent or guardian, or claims the existence of any limitation on the authority of a parent or guardian, the onus is on that person to provide proof of the claim.

Please provide to the principal of your school, copies of any orders or agreements addressing guardianship rights, responsibilities, and entitlements or otherwise affecting the custody of or access to your child or child's information.

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**Signature**

**Date**

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**Signature**

**Date**

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