

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF PRAIRIE LAND REGIONAL DIVISION #25
 Tuesday, May 22, 2018, at Hanna**

Each student, upon school completion, will be prepared to continue further education or enter the world of work as productive community members responsible for their own actions and considerate of others.

Present:

Holli Smith	Chair
Shandele Battle	Lindsay Bond
Tammy Burns	Shauna Davies
Barry Davis	Gwen Hampton
Marsha Tkach	
Cam McKeage	Superintendent
Steve Nielsen	Deputy Superintendent (10:35 a.m.)
Sharon Orum	Secretary Treasurer
Jennifer Cooper	Administrative Assistant

Media – Hanna Herald Reporter Jackie Irwin

Call to Order	Chair H. Smith called the regular meeting of Prairie Land Regional Division #25 to order at 10:09 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
Review of Agenda	Motion 2017-2018-90 – S. Davies That the agenda be amended to include the following items: 11D FNMI 5E TBAC 5F Edwin Parr <p align="right">Carried</p>
Priority of Agenda Items	No priority of agenda items.
Review of Action Sheet	The action sheet was presented as information. A FNMI presentation will be held on June 19 at 9:00 a.m. for trustees before the start of the Board meeting.
	Motion 2017-2018-91 – L. Bond

	That the June 19, 2018 Board meeting start time be changed to 11:00 a.m. Carried
Adoption of the April 24, 2018 Regular Board Minutes	Motion 2017-2018-92 – M. Tkach That the minutes of the April 24, 2018 Board meeting be adopted as presented. Carried
Review of Board Annual Work Plan	The Board Annual Work Plan items were reviewed.
Board Policy 10 – Board Delegation of Authority	Two revised drafts were presented of Board Policy 10.
	Motion 2017-2018-93 – M. Tkach That <i>Board Policy 10 – Board Delegation of Authority</i> , that includes program examples, be approved as amended. Carried
Board Self-evaluation	The Board self-evaluation will be held on Thursday, May 24 at 9:00 a.m.. M. Tkach will circulate a form to trustees that will need to be completed prior to the evaluation.
Superintendent Evaluation	The superintendent evaluation will be held on Tuesday, May 29 at 10:00 a.m.. The superintendent will forward the evaluation report to trustees prior to the evaluation.
TBAC	B. Davis and M. Tkach met with the Teacher Board Advisory Committee (TBAC) representatives and M. Tkach reviewed the draft minutes from the meeting.
	J.C. Charyk Hanna School Ms. Kaster's Grade Six Class entered the meeting at 10:25 a.m.
J.C. Charyk Hanna School Grade Six Students – Governance Education	The grade six students asked trustees questions about school board governance and the role of trustees within the division.
	Deputy Superintendent S. Nielsen entered the meeting at 10:35 a.m.

	J.C. Charyk Hanna School Teacher Robyn Raugust and Grade Six and Nine Students entered the meeting at 10:44 a.m.
	J.C. Charyk Hanna School Ms. Kaster's Grade Six Class left the meeting at 10:47 a.m.
	Veteran School Teacher Heather Thornton and Grade One and Two students entered the meeting by video conferencing at 10:49 a.m.
Veteran School – Flexible Seating	H. Thornton and students presented a proposal requesting funding for a variety of flexible seating options for Veteran School. As per the June 2017 motion, \$1,000 will be provided to the Veteran School for the purchase of flexible seating.
	H. Thornton and Veteran School students left the meeting at 10:53 a.m.
J.C. Charyk Hanna School – Flexible Seating	J.C. Charyk Hanna School students presented a proposal requesting funds to help create learning areas that would provide unique spaces that will assist with focus and attention. As per the June 2017 motion, \$1,000 will be provided to the Veteran School for the purchase of flexible seating.
	R. Raugust and J.C. Charyk Hanna School students left the meeting at 11:01 a.m.
Edwin Parr Awards	The Board Chair stated that no trustees are attending this year.
Motion to Move In Camera	Motion 2017-2018-94 – L. Bond That the Board move in camera at 11:12 a.m. to discuss the following item: <ul style="list-style-type: none"> • 2018-2019 Operating & Capital Budget <p style="text-align: right;">Carried</p>
Motion to Rise From In Camera	Motion 2017-2018-95 – G. Hampton That the Board rise from in camera at 11:36 a.m. <p style="text-align: right;">Carried</p>

2018-2019 Operating and Capital Budget	The secretary-treasurer presented the changes within the 2018-2019 operating and capital budget.
	Motion 2017-2018-96 – M. Tkach That the 2018-2019 Operating and Capital Budget be approved as presented. Carried
2018-2019 Fee Schedule	The secretary-treasurer presented the 2018-2019 fee schedule.
	Motion 2017-2018-97 – S. Battle That the 2018-2019 Fee Schedule be accepted for submission to the Minister of Education for final approval. Carried
ASBA Spring General Meeting	The ASBA Spring General Meeting will be held from June 3-5, 2018 in Red Deer. Discussion was held on the ASBA Budget and Bylaws Bulletin.
	J. Irwin left the meeting at 12:15 p.m.
	Special Education Coordinator Ellen Vanderkolk entered the meeting at 12:29 p.m.
Curriculum Coordinator Report – Ellen Vanderkolk	E. Vanderkolk provided an overview of the curriculum coordinator duties and portfolio.
	E. Vanderkolk left the meeting at 1:13 p.m.
Recess	Recessed for lunch at 1:14 p.m.
Reconvene	Reconvened at 1:51 p.m.
Motion to Move In Camera	Motion 2017-2018-98 – S. Davies That the Board move in camera at 1:52 p.m. to discuss the following items: <ul style="list-style-type: none"> • TEBA • Staffing • ASBA • PSBAA Carried
Motion to Rise From In Camera	Motion 2017-2018-99 – B. Davis That the Board rise from in camera at 4:17 p.m. Carried

ASBA Spring General Meeting	Discussion continued on the ASBA Budget and Bylaws Bulletin.
PSBAA Spring General Meeting	The PSBAA Spring General Meeting will be held on June 1-3 in Red Deer.
Insight Newsletter	<p>The Board Chair asked the recipients of the Insight Newsletter to provide an update to the trustees regarding information within the newsletter. S. Battle will now receive the newsletter in place of M. Tkach.</p> <p>Discussion was held on hotel bookings for trustees and the decision was that trustees would book their own rooms for conferences.</p>
Creative Schooling	<p>Discussion was held on creative schooling ideas and possible ways to save funds. Ideas discussed were Fridays off, summer school, international students, or longer school days to offer days off.</p> <p>Administration will speak to principals about this and will bring it back to the Board. T. Burns suggested speaking to other schools boards whom offer the four-day weeks.</p>
Board Policy 6 – Board Operations	Discussion was held on the trustee development maximum amount allowed over a 4-year term. The amount will be decreased to \$3,000.00.
	<p>Motion 2017-2018-100 – G. Hampton That <i>Board Policy 6 – Board Operations</i>, be approved as amended.</p> <p style="text-align: right;">Carried</p>
Board Policy 13 – Hearings on Teacher Matters	The trustees reviewed Board Policy 13 using the new policy review form.
	<p>Motion 2017-2018-101 – S. Davies That <i>Board Policy 13 – Hearing on Teacher Matters</i>, be approved as reviewed.</p> <p style="text-align: right;">Carried</p>

Board Policy 14 – School Closure	The trustees reviewed Board Policy 14 using the new policy review form.
	Motion 2017-2018-102 – G. Hampton That <i>Board Policy 14 – School Closure</i> , be approved as reviewed. Carried
Board Policy 15 – Recruitment and Selection of Personnel	The trustees reviewed Board Policy 15 using the new policy review form.
	Motion 2017-2018-103 – B. Davis That <i>Board Policy 15 – Recruitment and Selection of Personnel</i> , be approved as reviewed. Carried
Board Policy 16 – School-Based Decision Making	The trustees reviewed Board Policy 16 using the new policy review form.
	Motion 2017-2018-104 – G. Hampton That <i>Board Policy 16 – School-Based Decision Making</i> , be approved as reviewed. Carried
Correspondence	A congratulations letter was sent from Prairie Rose Regional Division #8 to PLRD regarding the Delia School Rebuild.
Around the Division	The superintendent shared happenings from around the division.
2018-2019 Classroom Improvement Fund (CIF)	For the 2018-2019 school year PLRD will receive \$255,000 for CIF.
PLRD Staff Appreciation Banquets	The North Staff Appreciation banquet will be held on Tuesday, June 12, 2018 at the Veteran Community Hall. The South Staff Appreciation banquet will be held on Tuesday, June 19, 2018 at the Hanna Community Centre. Please RSVP to Jennifer Cooper with your attendance.

PLRD #25 Accountability Pillar Report	The accountability pillar reports will be reviewed at the June 19, 2018 Board meeting.
	C. McKeage, S. Nielsen, L. Bond, and T. Burns left the meeting at 4:19 p.m.
ASBA Zone 5	G. Hampton reported on the May 4, 2018 ASBA meeting.
PSBAA	No report at this time.
Board & Colony Meeting	The Board & Colony meeting was held on May 15, 2018.
FNMI	The Board Chair read a report on behalf of L. Bond regarding the FNMI workshop that she attended.
Round Table	Trustees provided reports.
	C. McKeage and S. Nielsen re-entered the meeting at 4:45 p.m.
	G. Hampton left the meeting at 4:47 p.m.
Recognition and Acknowledgement	The Board acknowledged the Leaders in Training (LIT) for their hard work organizing Impact Day for the division grade 9 students. The Board acknowledged Sharon Orum for all her hard work to prepare the 2018-2019 operating and capital budget.
Board Highlights	The Board set the following items as <i>Board Highlights</i> : <ul style="list-style-type: none"> • ATA Ratification • 2018-2019 Operating and Capital Budget • Flexible Seating
Adjournment	The meeting was adjourned at 4:56 p.m.



Holli Smith
Board Chair



Sharon Orum
Secretary-Treasurer