

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF PRAIRIE LAND REGIONAL DIVISION #25  
 Tuesday, October 31, 2017, at Hanna**

*Each student, upon school completion, will be prepared to continue further education or enter the world of work as productive community members responsible for their own actions and considerate of others.*

**Present:**

- |                 |                          |
|-----------------|--------------------------|
| Holli Smith     | Chair                    |
| Shandele Battle | Lindsay Bond             |
| Tammy Burns     | Shauna Davies            |
| Barry Davis     | Gwen Hampton             |
| Marsha Tkach    |                          |
| Cam McKeage     | Superintendent           |
| Steve Nielsen   | Deputy Superintendent    |
| Sharon Orum     | Secretary-Treasurer      |
| Jennifer Cooper | Administrative Assistant |

Media – Hanna Herald Reporter Jackie Irwin


<b>Call to Order</b>	Chair H. Smith called the regular meeting of Prairie Land Regional Division #25 to order at 11:14 a.m. It was recognized that the meeting is being held on Treaty Seven Territory.
<b>Review of Agenda</b>	<b>Motion 2017-2018-31 – M. Tkach</b> That the agenda be adopted as presented. <b>Carried</b>
	Computer Technician Kendal King entered the meeting at 11:15 a.m.
<b>PLRD Technology – Kendal King</b>	K. King reviewed the Google Mail E-mail system and Google Drive. He showed trustees how to access Board packages, email lists and information within Google Drive.  He also discussed devices for the trustees to order. He presented two ACER products. If trustees wish to order a Mac product on their own, then they submit their receipt for a portion of the computer to be covered. The portion would be equal to the cost of the ACER product.

	K. King left the meeting at 12:03 p.m.
<b>Priority of Agenda Items</b>	No priority of agenda items.
<b>Review of Action Sheet</b>	<p>The action sheet was presented as information.</p> <p>The superintendent stated the MLA meeting date will be discussed later on in the meeting.</p> <p>The Joint User agreements are currently being looked at. The Town of Hanna agreement was send to J.C. Charyk Hanna School for review.</p>
<b>Adoption of the October 12, 2017 Regular Board Minutes</b>	<p><b>Motion 2017-2018-32 – L. Bond</b> That the minutes of the October 12, 2017 Board meeting be adopted as amended.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Review of Board Annual Work Plan</b>	The Board Annual Work Plan items were reviewed. B. Davis suggested that the Rural Education Symposium be added in March and that the FNMI Conference be added in April to the <i>Board Annual Work Plan</i> .
<b>Meeting with the Minister of Education</b>	Discussion was held on the meeting with the Minister of Education held on Monday, October 23, 2017.
<b>Board Orientation</b>	The Board orientation along with the oath of office was held on October 26, 2017. Discussion was held on the orientation and the structure of it.
<b>Board Advocacy Plan</b>	The Board Advocacy Plan needs to be revised for the new Board. This document will be reviewed at the Board retreat.
<b>MLA Meeting</b>	MLA Rick Strankman is available to meet from November 20 - 22, 2017, however trustees will be away at ASBA during that time. Discussion was held on having the MLA meeting on December 19, 2017 if possible.
<b>Board &amp; School Council Meeting</b>	A date needs to be set for the biannual meeting with the School Council Chairs. Twice a year a meeting is held with the School Council executive members in an effort to update them on happenings within PLRD. The last Board & School council meeting involved a workshop on the purpose of School Council,

	<p>organized by Alberta School Councils' Association (ASCA) in March 2017. The meeting structure will be discussed for the 2017-2018 school year.</p> <p>The dates proposed for the meeting are Thursday, November 30 or Monday, December 4, 2017. A meeting theme of Assessment was discussed but will be confirmed at an upcoming meeting.</p>
<b>PSBAA Annual General Meeting</b>	<p>PSBAA Fall Events will be held on November 15-17, 2017. If trustees are attending they are asked to inform J. Cooper so registration can be completed.</p> <p>H. Smith stated that Northern Gateway Public School proposed a notice of motion regarding the term of office period of the president, vice-presidents, and directors. This will be presented at the PSBAA Fall General Meeting.</p>
<b>ASBA Fall General Meeting</b>	<p>ASBA Fall General Meeting will be held on November 19-21, 2017. The ASBA Policies Bulletin was reviewed.</p>
	<p>J. Irwin left the meeting at 1:12 p.m.</p>
<b>Recess</b>	<p>Recessed for lunch at 1:13 p.m.</p>
<b>Reconvene</b>	<p>Reconvened at 1:41 p.m.</p>
<b>Motion to Move In Camera</b>	<p><b>Motion 2017-2018-33 – M. Tkach</b> That the Board move in camera at 1:42 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> <li>• ATA</li> <li>• IUOE</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Motion to Rise From In Camera</b>	<p><b>Motion 2017-2018-34 – T. Burns</b> That the Board rise from in camera at 1:48 p.m.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>ASBA Fall General Meeting Continued</b>	<p>The ASBA proposed policy positions were discussed.</p>
	<p>J. Irwin re-entered the meeting at 2:02 p.m.</p>
<b>PLRD AERR &amp; Three-year Plan</b>	<p>The PLRD Annual Education Results Report (AERR) &amp; Three-year plan committee needs to have two trustee representatives on it. The meeting will be held shortly and is usually held in</p>

	<p>Veteran. The committee looks at the strategies within the division AERR. This is the third year of the three-year plan. The new three-year plan planning will begin in the spring of 2018. The trustee representatives will be S. Davies and G. Hampton.</p>
<b>Around the Division</b>	<p>The superintendent shared happenings from around the division.</p>
<b>ASBA Zone 5</b>	<p>The next ASBA Zone 5 meeting will be held on November 3, 2017. M. Tkach expressed interest in signing up for committees within ASBA Zone 5. H. Smith stated M. Tkach may sign up for Director for Zone 5 and asked if there is support from the Board for her to do so. The Board will support M. Tkach.</p>
<b>PSBAA</b>	<p>No report.</p>
<b>Request for Information</b>	<p>M. Tkach has a request from the Chair on clarification of submitting the Board honorarium forms. Currently the honorarium forms get submitted to the payroll department and carbon copied to the Boar Chair, so that the Board Chair may approve them. H. Smith requested that the trustees submit their honorarium forms by the seventh day of each month and only report for the prior month from the 1 – 30. The forms will still be sent to payroll and carbon copied to the Board Chair. The Vice-chair approves the Board Chair honorarium.</p>
<b>Round Table</b>	<p>S. Davies reported that the J.C. Charyk Hanna School Council meeting will be held on November 1, 2017.</p> <p>S. Battle attended the Delia School Council meeting held on October 24, 2017 and they have a new School Council executive with class representatives.</p> <p>G. Hampton attended Morrin School awards on October 30, 2017. The community in Morrin is concerned with the enrolment drop at the school.</p> <p>M. Tkach attended the Veteran School Council meeting held on October 16, 2017 and the Consort School Council meeting held on October 24, 2017. Consort School has started a concession similar to the one at J.C. Charyk Hanna School. Dr. Jody Carrington will be presenting on February 6 in Consort.</p>

	<p>L. Bond reported that J.C. Charyk Hanna School Council is going to start having junior and senior high class representatives. She has heard from parents that there is a lack of speech pathologists for the school and asked if there was anything they could do. The superintendent stated that the speech pathologist is from Drumheller and is shared with Drumheller, Strathmore and areas which is determined by Alberta Health Services. The superintendent stated that there is a lack of service for the area and discussion was held on options regarding speech pathologists.</p> <p>T. Burns reported that the Youngstown School Council meeting will be held on November 28, 2017. She brought forward a concern from the J.C. Charyk Hanna School concession worker. Discussion was held on the nutrition program.</p> <p>H. Smith stated that the Berry Creek Community School Council meeting will be held on November 6, 2017.</p>
	J. Irwin left the meeting at 3:29 p.m.
<b>PLRD Technology continued</b>	The trustees discussed the computer options. The Board Chair asked that trustees email K. King with their preference for a device.
<b>Recognition and Acknowledgement</b>	The Board acknowledged Bailey Almberg for her work and presentations at the ATLE conference.
<b>Public Participation</b>	N/A.
<b>Board Highlights</b>	<p>The Board set the following item as <i>Board Highlights</i>:</p> <ul style="list-style-type: none"> <li>• Organizational Meeting</li> <li>• PLRD Inclusivity Project Presentations</li> <li>• Minister of Education Meeting</li> </ul>
<b>Adjournment</b>	The meeting was adjourned at 3:37 p.m.

  
Holli Smith  
Board Chair

  
Sharon Orum  
Secretary-Treasurer