

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES  
 OF PRAIRIE LAND REGIONAL DIVISION #25  
 Tuesday, October 31, 2017 at Hanna**

*Each student, upon school completion, will be prepared to continue further education or enter the world of work as productive community members responsible for their own actions and considerate of others.*

**Present:**

Shandele Battle  
 Tammy Burns  
 Barry Davis  
 Holli Smith

Lindsay Bond  
 Shauna Davies  
 Gwen Hampton  
 Marsha Tkach

Cam McKeage  
 Steve Nielsen  
 Sharon Orum  
 Jennifer Cooper

Superintendent  
 Deputy Superintendent  
 Secretary-Treasurer  
 Administrative Assistant

<b>Call to Order</b>	Superintendent C. McKeage called the Organizational Meeting of Prairie Land Regional Division #25 to order at 9:58 a.m. It was recognized that the meeting is being held on Treaty Seven Territory.
<b>Review of Agenda</b>	<b>Motion 2016-2017-22 – B. Davis</b> That the agenda be adopted as presented. <p style="text-align: right;"><b>Carried</b></p>
<b>Nomination and Election of Chair of the Board</b>	C. McKeage asked for nominations for the position of Chair. B. Davis nominated H. Smith for Chair. C. McKeage asked for nominations for a second time. G. Hampton nominated B. Davis for Chair. B. Davis declined. C. McKeage asked for nominations for a third time.
	<b>Motion 2016-2017-23 – B. Davis</b> That the nominations for Board Chair close. <p style="text-align: right;"><b>Carried</b></p>
	H. Smith was declared the Chair and assumed the chair.
<b>Nomination for and Election of Vice-chair of the Board</b>	H. Smith asked for nominations for the position of Vice-chair. L. Bond nominated M. Tkach for Vice-chair. H. Smith asked for nominations for a second and third time.

	<p><b>Motion 2016-2017-24 – L. Bond</b> That the nominations for Board Vice-chair close.</p> <p style="text-align: right;"><b>Carried</b></p>
	<p>M.Tkach was declared Vice-chair.</p>
<p><b>Reaffirm Practice of Governing</b></p>	<p><b>Motion 2016-2017-25 – M. Tkach</b> That the Board re-affirm the use of Bourinots' Rules of Order for future meetings.</p> <p style="text-align: right;"><b>Carried</b></p>
<p><b>Designation of Signing Authorities</b></p>	<p><b>Motion 2016-2017-26 – S. Davies</b> That the following personnel be granted signing authority:</p> <ul style="list-style-type: none"> <li>• Chair</li> <li>• Vice-chair</li> <li>• Superintendent</li> <li>• Secretary-Treasurer</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<p><b>Appointment of Internal Committee Members</b></p>	<p><b>Motion 2016-2017-27 – S. Davies</b> That the following internal committee representatives be approved for membership.</p>
	<p>Negotiating Committee</p> <ul style="list-style-type: none"> <li>• S. Battle</li> <li>• H. Smith</li> <li>• M. Tkach</li> </ul>
	<p>Discipline Committee</p> <ul style="list-style-type: none"> <li>• L. Bond</li> <li>• S. Davies</li> <li>• B. Davis</li> </ul>
	<p>Scholarship Committee</p> <ul style="list-style-type: none"> <li>• L. Bond</li> <li>• B. Davis</li> <li>• G. Hampton</li> </ul>
	<p>Executive Committee</p> <ul style="list-style-type: none"> <li>• T. Burns</li> <li>• H. Smith</li> <li>• M. Tkach</li> </ul>
	<p>Support Staff Liaison Committee</p> <ul style="list-style-type: none"> <li>• S. Battle</li> </ul>

	<ul style="list-style-type: none"> <li>• G. Hampton</li> </ul>
	Board-ATA Liaison Committee <ul style="list-style-type: none"> <li>• T. Burns</li> <li>• M. Tkach</li> <li>• B. Davis (alternate)</li> </ul>
	Health & Wellness Committee <ul style="list-style-type: none"> <li>• S. Davies</li> </ul>
	Aboriginal <ul style="list-style-type: none"> <li>• L. Bond</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Appointment of Representation on External Committees</b>	<b>Motion 2016-2017-28 – S. Davies</b> That the following external committee representatives be approved for membership.
	Alberta School Boards' Association Zone 5 (ASBA Zone 5) <ul style="list-style-type: none"> <li>• G. Hampton</li> <li>• M. Tkach (alternate)</li> </ul>
	Public School Boards' Association of Alberta (PSBAA) <ul style="list-style-type: none"> <li>• S. Davies</li> <li>• H. Smith (alternate)</li> </ul>
	Teachers Employer Bargaining Association (TEBA) <ul style="list-style-type: none"> <li>• M. Tkach</li> </ul>
	Rural Caucus <ul style="list-style-type: none"> <li>• T. Burns</li> <li>• S. Battle (Alternate)</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Schedule of Board Meetings</b>	The Board meeting calendar was presented. Discussion was held on the calendar and trustee schedules for the meetings. The schedule for regular Board meetings was set and commencement times established.
	<b>Motion 2016-2017-29 – L. Bond</b> That the 2017-2018 Board meeting scheduled be approved as amended. <p style="text-align: right;"><b>Carried</b></p>



	<b>Motion 2016-2017-30 – G. Hampton</b> That the Board meetings commence at 10:00 a.m. and the Board Working Sessions commence at 9:00 a.m. <b>Carried</b>
<b>Adjournment</b>	The meeting was adjourned at 11:07 a.m.



Holli Smith  
Board Chair



Sharon Orum  
Secretary-Treasurer