

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF PRAIRIE LAND REGIONAL DIVISION #25  
Tuesday, September 18, 2018, at Hanna

*Each student, upon school completion, will be prepared to continue further education or enter the world of work as productive community members responsible for their own actions and considerate of others.*

Present:

Holli Smith	Chair
Shandele Battle	Lindsay Bond
Tammy Burns	Shauna Davies
Barry Davis	Gwen Hampton
Marsha Tkach	
Cam McKeage	Superintendent
Steve Nielsen	Deputy Superintendent
Sharon Orum	Secretary Treasurer
Jennifer Cooper	Administrative Assistant

Media – ECA Review Reporter Linda Stillinger


<b>Call to Order</b>	Chair H. Smith called the regular meeting of Prairie Land Regional Division #25 to order at 10:45 a.m. It was recognized that the meeting is being held on Treaty Seven Territory and the Territory of the Métis.
<b>Review of Agenda</b>	<p><b>Motion 2018-2019-9 – L. Bond</b> That the agenda be amended to include the following items: 8E Cannabis Legislation 8F Student Sensory Rooms 10E Reclassification 15Di ASBA Directors Report 8G ASBA Survey</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Priority of Agenda Items</b>	No priority of agenda items.
<b>Review of Action Sheet</b>	The action sheet was presented as information. The Superintendent and Vice-chair will review the Superintendent's evaluation on September 24, 2018.

<p><b>Adoption of the August 28, 2018 Regular Board Minutes</b></p>	<p><b>Motion 2018-2019-10 – S. Davies</b> That the minutes of the August 28, 2018 Board meeting be adopted as presented.  <b>Carried</b></p>
<p><b>Review of Board Annual Work Plan</b></p>	<p>The Board Annual Work Plan items were reviewed.</p>
<p><b>ASBA School Board Innovation and Excellence Award</b></p>	<p>At the August 28, 2018 Board meeting, it was decided to put forth Michael MacKay's 'maker-space' classroom forth for the ASBA School Board Innovation and Excellence Award nomination. The nomination form was reviewed. It will be submitted to ASBA prior to the deadline of September 21, 2018.</p>
<p><b>Board Policy 18 – Senior Administration Upgrading</b></p>	<p>The trustees reviewed Board Policy 18.</p>
	<p><b>Motion 2018-2019-11 – S. Battle</b> That <i>Board Policy 18 – Senior Administration Upgrading</i>, be approved as reviewed.  <b>Carried</b></p>
	<p>Discussion was held on the Board Policy review now that all the policies have been reviewed once. The trustees will continue with the policy review with two policies on each Board meeting agenda. The policies will be selected by the Board Chair and superintendent relevant to the Board meeting discussions.</p>
<p><b>Delia School Enhancement Society – Delia School Rebuild</b></p>	<p>Discussion was held on the request from the Delia School Enhancement Society (DSES) regarding the Delia School rebuild.</p>
	<p><b>Motion 2018-2019-12 – S. Battle</b> That the Board support the DSES by providing financing in the amount of up to \$1.2 million dollars, from reserves, with the understanding that the DSES will pay back the amount in full within 24 months. The loan will go towards extra square footage as identified by DSES's proposal to the Board. Reserves will be set aside as follows: Technology/Instruction Equipment \$700,000 Unsupported Building – School \$200,000 Unsupported Building – Non-school \$300,000</p>

	<b>Carried</b>
	<p><b>Motion 2018-2019-13 – S. Battle</b> That the Board provide \$100,000 from the School Building Capital Reserve to support the funding of additional space as identified by the DSES for the Delia School Replacement.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>MLA Meeting</b>	As per the Board Annual Work Plan a meeting date needs to be set with MLA Rick Strankman. MLA Strankman will be contacted regarding a meeting on December 18, 2018. The agenda items will be determined at the October Board meeting.
<b>Board &amp; School Council Meeting</b>	As per the <i>Board Annual Work Plan</i> the Board needs to discuss the structure and direction of the Board & School Council meeting. The suggested dates for the Board & Council meeting are Monday, October 29 or Tuesday, October 30 at 7:00 p.m. The School Council Chairs will be notified of the dates. The agenda items will be discussed at the end of the meeting.
<b>PSBAA Fall General Meeting</b>	The PSBAA Fall Events are to be held on October 24-26, 2018 at the Doubtree by Hilton in Edmonton. All trustees are attending.
<b>Cannabis Legislation</b>	<p>M. Tkach asked about PLRD's policy regarding the cannabis legislation due to it becoming legal on October 17, 2018. Administration will investigate what other school divisions are doing and will revise the PLRD Administrative Procedures which will be affected. The revised AP's will be brought to the October 16, 2018 Board meeting for review.</p> <p>This will be an item for discussion with School Councils at the the Board &amp; School Council meeting.</p>
<b>Student Sensory Rooms</b>	M. Tkack asked about student sensory rooms within PLRD. The superintendent stated that the sensory rooms are used by students with learning needs that are needing destimulation.
<b>ASBA Survey</b>	The trustees reviewed the Alberta Education business planning priorities survey and they provided input.

	L. Stillinger left the meeting at 1:16 p.m.
<b>Recess</b>	Recessed for lunch at 1:17 p.m.
<b>Reconvene</b>	Reconvened at 1:50 p.m.
<b>Motion to Move In Camera</b>	<p><b>Motion 2018-2019-14 – S. Davies</b> That the Board move in camera at 1:51 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> <li>• ASBA</li> </ul> <p style="text-align: right;"><b>Carried</b></p>
<b>Motion to Rise From In Camera</b>	<p><b>Motion 2018-2019-15 – B. Davis</b> That the Board rise from in camera at 2:08 p.m.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Federal Government Elimination of 1/3 Tax Exemption</b>	Discussion was held on the document from PSBAA regarding the federal government elimination of one-third tax exemption.
<b>2018-2019 Preliminary Enrolment</b>	The 2018-2019 preliminary enrolment numbers (as of September 4, 2018) were reviewed. The division FTE total is 1333.5 as of September 4, 2018, which is the same FTE from the final September 30, 2017 total of 1333.5. The division has increased by 16 FTE (1333.5) from the March 2017 projected enrolment of 1317.5 FTE.
<b>PLRD PD Day – October 1, 2018</b>	The PLRD PD day will be held at J.C. Charyk Hanna School on Monday, October 1, 2018. The theme for PD Day is Assessment and Mental Health. The speakers are Sandra Herbst from Connect2Learning.com and Andrew Baxter from Alberta Mental Health.
<b>2017-2018 Scholarship Recipients</b>	The 2017-2018 PLRD scholarship recipients selected by the committee were distributed at the Board meeting. Trustees were asked to keep the information confidential until after the Board meeting when candidates have been notified.
<b>Reclassification</b>	The two division IT Technicians will be reclassified to Network Analysts.
<b>Around the Division</b>	The superintendent shared happenings from around the division.

<b>ASBA Zone 5</b>	M. Tkach attended the ASBA Zone 5 meeting held on Friday, September 7, 2018.
<b>PSBAA</b>	There was no report at this time.
<b>Request for Information</b>	There were no requests for information.
<b>Round Table</b>	Trustees provided reports. It was suggested to send out a survey to families within PLRD to determine interest with billeting international students.  The superintendent will ask the principals at their next meeting if they have any students to send to the PSBAA student voice during the PSBAA fall events.
<b>Recognition and Acknowledgement</b>	There were no acknowledgements at this time.
<b>Board &amp; School Council Meeting Continued</b>	Items for the Board & School Council meeting agenda will be PLRD's three focal points, assessment and cannabis policy.
<b>Board Highlights</b>	The Board set the following items as <i>Board Highlights</i> : <ul style="list-style-type: none"><li>• Organizational Meeting</li><li>• ASBA School Board Innovation and Excellence Award</li><li>• Delia School Rebuild – Delia School Enhancement Society (DSES)</li></ul>
<b>Adjournment</b>	The meeting was adjourned at 3:18 p.m.

  
Holli Smith  
Board Chair

  
Sharon Orum  
Secretary-Treasurer