

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
TRUSTEES
OF PRAIRIE LAND REGIONAL DIVISION #25
HELD AT HANNA ON TUESDAY, September 22, 2009

The meeting was called to order at 10:54 a.m. with the following in attendance
Duane Roy – Chair Edward Brinkman Elaine Horner
Vern Thuroo Marsha Tkach Sam Vogel
Angie Warwick Dr. Wes Neumeier – Superintendent of Schools
Bob Smith – Deputy Superintendent Sharon Orum – Secretary-Treasurer
Lana Campbell – Administrative Assistant
John Neill – Absent with regrets

Additions to the
Agenda

E. Horner: School Councils – General 5.G
Superintendent: 7.B moved to Presentations 6.A
Superintendent: 7.C moved to In Camera 13.3.C

Review of Agenda
Motion #25/09-10

Moved by E. Brinkman that the agenda be adopted as amended. Carried

Motion to Move In
Camera

Motion #26/09-10

Moved by A. Warwick to move in camera at 10:59 a.m. regarding a personnel issue. Carried

Motion to Rise From
In Camera

Motion #27/09-10

Moved by M. Tkach to rise from in camera at 11:06 a.m. Carried

Action Sheet

Consent Items

Motion #28/09-10

Moved by A. Warwick to accept the starred items. Carried

Adoption of Minutes

Motion #29/09-10

Moved by V. Thuroo that the minutes of the Organizational meeting of September 8, 2009 be approved as amended. Carried

Motion #30/09-10

Moved by S. Vogel to adopt the minutes as amended. Carried

Business Arising

Out of Minutes

Review of Board
Annual Work Plan

Motion #31/09-10

The Superintendent presented the Board Annual Work Plan for approval.

Moved by E. Horner to adopt the Board Annual Work Plan as presented. Carried.

Engaging the
Communities
Meetings

The Superintendent presented the revised draft agenda for discussion. After review, the Board determined that the topic of 21st Century Learning would not be presented at these meetings. The Board chair was asked to address the circumstances around the late determination of a final Division-wide calendar during his

opening remarks. The Hanna and Consort School principals have been informed of this meeting and Administration will provide a note to be inserted in the school newsletters. The meetings will also be advertised in the Consort, Veteran and Hanna newspapers. The Board requested that Administration ensure that the School Council chairs are aware of the meeting and that they encourage parental attendance.

Organizational
Meeting
Parent Link

W. Neumeier and V. Thuroo advised that they have met with Corey Amundrud, the director of Golden Prairie Parent Link. V. Thuroo recommended that the Board continue to have representation at the Parent Link meetings.

Motion #32/09-10

Moved by S. Vogel that PLRD continue to support a trustee's attendance at Parent Link meetings. Carried

Central Alberta
Governance Circle
Motion #33/09-10

S. Vogel provided the Board with her recommendation in respect to trustee representation on the Governance Circle committee.

Moved by E. Brinkman that PLRD continue to support a trustee's attendance at the Central Alberta Governance Circle. Carried

Recess at 11:48 a.m. to set up for Pandemic presentation.

Meeting resumed at 12:00 p.m.

Vince Rodgers, ASBA, Kent Spath, Wendy Murphy, Audra Limpert and Sharon Kirby entered the meeting during the recess.

The following staff connected to the meeting via videoconference: Nick Thornton, Rob Kinsman, Steven Nielsen, Sheila Koch, Cherie Smawley.

Cam McKeage entered the meeting at 12:01 p.m.

Presentations
Pandemic Plan

V. Rodgers, ASBA, reviewed key information from within the *Prairie Land Regional Division # 25 School Board Business Continuity Plan: Pandemic Planning*. A presentation relating to the Pandemic (H1N1) 2009 was provided by Alberta Health Services and presented in brief by V. Rodgers. The Board was advised that the Superintendent would soon receive a letter regarding surveillance, another letter of advisement to all school principals and a third letter for all bus drivers. W. Neumeier confirmed that he has received the letter requesting surveillance.

S. Kirby, C. McKeage, A. Limpert, V. Rogers, and K. Spath left the meeting at 1:06 p.m. All video-conference attendees signed off at 1:06 p.m.

Recessed at 1:06 p.m. for lunch.

Reconvened at 1:52 p.m.

Board Policy Review

W. Neumeier provided the Board with suggested *Policy 2, Role of the Board* revisions. Minor changes were recommended by the trustees and a discussion surrounding the school AERR

presentations occurred. Trustees felt they required additional time for further review of that issue and tabled the policy to the next meeting, at which time both *Policy 2, Role of the Board* and *Policy 3, Role of the Trustee* will be reviewed. Administration was asked to review the administrative procedure relating to the development of the school calendar and bring that information back to the Board as it ties into the Role of the Board policy.

Motion #34/09-10

Moved by S. Vogel to defer discussion until the next Board meeting. Carried

Golden Hills Letter of Invitation

D. Roy will accept the invitation, on behalf of the PLRD Board of Trustees and Administration, from the Golden Hills Board to attend a reception on Nov 23, 2009 during the ASBA fall general meeting.

Board Direction

H1N1

K. Spath re-entered the meeting at 2:03 p.m.
K. Spath recommended that V. Rodgers be asked to meet with principals to support them in the process of pandemic planning. Kent identified key items from V. Rodgers presentation earlier in the day. These were: the need for designated isolation rooms, the need to focus on the cleanliness of buses and ensuring that the Family Resource Workers are informed of their role in the process.

Consort School Shop Proposal

K. Spath presented a proposal for the potential Consort CTS renovation/expansion. The current space has areas of non-compliance with current building codes as well as being very congested with supplies and equipment. The Board had an opportunity to view photographs of the current interior and exterior area as well as the proposed floor plan, estimated cost and timelines. The trustees suggested alternatives to the proposed storage area and requested that other storage options be considered. The Board chair and the Superintendent will be contacting the Municipality of Starland and the Special Areas Board in respect to potential support in this venture prior to finalizing future action plans. PLRD Maintenance will act immediately to address the clean-up of the exterior area as well as interior safety issues.

Motion to Move In Camera

Motion #35/09-10

Moved by V. Thuroo to move in camera at 2:47 p.m. to discuss the Consort School Shop Proposal. Carried

Motion to Rise from In Camera

Motion #36/09-10

Moved by V. Thuroo to rise from in camera at 3:11 p.m. Carried

K. Spath left the meeting at 3:11 p.m.

Motion #37/09-10

Moved by E. Brinkman to accept the 2009 Consort School Shop proposal as information. Carried

	<p>Recess at 3:43 p.m. Reconvened at 3:54 p.m. B. Smith left the meeting at 3:55 p.m.</p>
<p>Zone 5: Meeting with the Minister of Education School Council - General</p>	<p>Notes were circulated regarding the meeting with the Minister of Education which was attended by W. Neumeier and D. Roy.</p> <p>E. Horner brought forward a concern expressed by the Berry Creek Community School Council regarding what they felt was insufficient notice given regarding the Division-wide calendar. The Council also offered feedback relating to the proposed Personal Finance Course for grade 9 students. The School Council feels that greater benefits would be achieved if the course was offered to students in grades 4 to 6 to enable them to have a better understanding of finance related items at an earlier age. E. Horner also stated that strong feelings and a broad range of opinions were expressed by many parents regarding homework.</p>
<p>Board/School Council meeting</p>	<p>Monday, November 2, 2009 has been set for the first Board/School Council meeting. A poll will be taken of school council chairs to find an acceptable time for the meeting.</p>
<p>Ministry Consultations with Administrative Staff</p>	<p>The original ministry consultation meeting set for September 15, 2009 was postponed by Alberta Education and a rescheduled date of Monday, October 5, 2009 has been announced for attendance by ASBA Zone 5 administration. Administration will ask to attend a meeting in another Zone as the October 5 date conflicts with the Board/Administration working session.</p>
<p>School Act Review</p>	<p>The Minister of Education has requested feedback by October 30, 2009 from all Boards regarding changes to the School Act. An ad hoc committee of E. Brinkman, S. Vogel, E. Horner was struck and a date for the committee to prepare a feedback document will be determined by the Superintendent. The Board felt it was important to utilize all sources of information including the recent PSBAA, SBEBAA and CASS/ASBOA documents.</p>
<p><u>Correspondence</u> <u>PSBAA University</u> <u>and Annual General</u> <u>Meeting</u></p>	<p>Trustees were provided with the registration form for the U-3 (University), Lt. Gov. Lois E. Hole Lecture & Banquet and AGM to be held from October 22-24, 2009. Administration will ensure that each participating trustee receives the full AGM package.</p>
<p><u>Superintendent of</u> <u>Schools</u> Enrolment Numbers</p>	<p>The Superintendent provided an update on current enrolment numbers. As of September 15, 2009, enrolment was down by 32.5 full-time equivalent students from the prior year and down 8.5 from our spring projection.</p>
<p>Administration Agenda</p>	<p>The Superintendent gave a general overview of the Principals meeting of September 17, 2009. B. Smith entered the meeting at 4:43 p.m.</p>

Career Development Report Committee Reports PSBAA

B. Smith presented a copy of the *Career Development Report* to the Board.

S. Vogel suggested that it may be beneficial for each trustee to have a copy of the MLA informational binder that was previously created. It was also reported that Lethbridge Public and Golden Hills school divisions provided notice to withdraw from membership in the PSBAA due to funding restraints. A written report was submitted.

Round Table

M. Tkach: The area of Consort/Veteran/Altario has established a Bully Awareness committee and will be having an awareness day on November 2, 2009. The program will be available to students from Veteran and Altario.

V. Thuroo: On October 8, 2009, J.C.Charyk is hosting a magic show. Tickets are available for purchase through the school.

E. Horner: BCCS acknowledged Alberta Arts Days by bringing in Jane Christianson, a community member who worked with Holli Smith and the students and staff to create a mosaic'

A.Warwick: HPS's annual Meet the Teacher was held on September 9, 2009. A BBQ was followed by a school council meeting. J.C.Charyk school will have their Achievement Awards ceremony on Friday, September 25, 2009 at 12:45p.m.for elementary and at 7:00 pm for junior and senior high awards.

S. Vogel: Altario School held a very successful and impressive Missoula Children's Theatre.

Motion to Move In Camera

Motion#38/09-10

Motion to Rise From In Camera

Motion #39/09-10

OSS, FRW and other groups Salary Adjustment

Motion #40/09-10

Adjournment

Moved by M. Tkach to move in camera at 5:01 p.m.

Moved by E. Brinkman to rise from in camera at 6:31 p.m. Carried

M. Tkach moved to increase the salary of Operational Support Staff, Family Resource Workers and the Career Practitioner by 4.82% effective September 1, 2009. Carried

The meeting was adjourned at 6:32 p.m.